



*(Nomination Form on the other side)*

# NOMINATIONS ARE NOW OPEN

*for the*

## PFT EXECUTIVE COUNCIL

*for the term of*

**July 1, 2015 through June 30, 2017**

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All dues-paying PFT members in good-standing are eligible to be elected to serve on the Executive Council. Members may nominate themselves or other members of the union for positions on the Executive Council. Please make sure your nominee is a dues-paying member of the union in good-standing and willing to run.

Members of the Executive Council have the overall responsibility of decision-making for the PFT. Elected members of the Council include the Officers (President, Vice President, Secretary, and Treasurer), the Campus Chairs (two from each college campus), and the Committee Chairs; Career and Technical Education Representative (CTE), Part-Timer Representative, and Diversity Representative. Each Council member is required to attend PFT Executive Council Meetings, which are generally on the first and third Thursday of each month in regular session (though extra or emergency meetings are sometimes called).

Officers have a variety of duties: the President makes staffing decisions and runs the PFT office, assigns tasks to the Officers and the Grievance Officer, assigns the Negotiations Team, and conducts the Council Meetings, as well as representing the Union on local, state, and national levels; the Vice President assists in all of these duties; the Secretary has the responsibility of overseeing meeting minutes, file maintenance, and membership rolls; and the Treasurer has the responsibility of overseeing the financial activities of the Union.

Aside from attending Council meeting, Campus and Committee Chairs are encouraged, but not required, to hold Chapter Meetings for their campuses or represented populations; Campus and Committee Chairs often are the first contact for faculty on the campus. They frequently serve on hiring and screening committees, and occasionally handle grievances. Campus Chairs can be either part-time or full-time, but should be on campus for most of their assignment; the Career and Technical Education Representative must be a CTE faculty member, and the Part-Timer Representative must be a part-time non-contract faculty member. Also, when it is time to vote on the nominees (in the election), **only** Part-Time faculty members will be allowed to vote for the Part-Timer Representative position and **only** CTE faculty will be allowed to vote for the CTE Chair Position.

Please be certain that your nominees wish to run for these positions. Please also be certain that your nominees are PFT members in good-standing and qualified for the positions. Be absolutely sure to sign this nomination form, as unsigned nomination forms will be disregarded.

***NOMINATIONS ARE DUE BY 3 p.m. on THURSDAY, APRIL 23, 2015***

Nomination forms should be returned to the PFT office via US Mail or fax (PFT mailing address: PFT, 500 E. 8<sup>th</sup> St., Suite B, Oakland, CA 94606, PFT fax number: 510-763-1140). You may also use intra-district mail, addressing the form to the PFT at Laney College (*not* at the District Office), or deliver by hand to the PFT Office or to any PFT Executive Council Member. Please allow sufficient time for mail to arrive.

**Written nominations must be in by the General Membership Meeting on April 23 in Laney College Room E-211 at 3:00pm - nominations from the floor will be taken at the beginning of the meeting. Nominations will close at that point.**

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# NOMINATION FORM

Nominees **MUST** agree to run before you nominate them

*Please print names clearly*

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President

\_\_\_\_\_

Vice President

\_\_\_\_\_

Secretary

\_\_\_\_\_

Treasurer

\_\_\_\_\_

Campus Co-Chairs

Your Campus: \_\_\_\_\_

Campus Co-Chair: \_\_\_\_\_

Campus Co-Chair: \_\_\_\_\_

Career and Technical  
Education Representative:

\_\_\_\_\_

Part-Time Representative:

\_\_\_\_\_

Diversity Representative:

\_\_\_\_\_

Your Name: \_\_\_\_\_

Your Signature: \_\_\_\_\_

