Tenure Candidate	Tenure Review Facilitator	Faculty Mentor	Date Completed
TRC Chair	Member	Member	Dean/Supervisor
		LL SEMESTER	
When	Who	What	
	Administrator	First TRC meeting to elect TRC Chair and develop the evaluat plan Evaluation Plan submitted to Tenure Review Facilitator and Candidate	
	Chair		
	Faculty:	Classroom observation (and repo	rt) + student evaluations
	TRF+ VPI	Evaluation plan approved	
	Chair	TRC meeting (to review classroom observation + student evaluations)Classroom observation (and report) + student evaluationsPeer evaluations requested from faculty in Candidate's discipliTRC meeting (to review classroom observation + student evaluations)Classroom observation (and report) + student evaluationsClassroom observation (and report) + student evaluationsAdministrative evaluation, Administrator's classroom observat and peer evaluation(s) submitted to Tenure Review FacilitatorTRC meeting (to review all documents so far)	
	Faculty:		
	Administrator		
	Chair		
	Faculty:		
	Administrator		
	Chair		
	Candidate	Self-evaluation submitted to TRC	Chair
	Chair	Summary report completed by TF	
	Chair	TRC meeting (to review all evaluations; complete summary and the certification form, with all signatures)	
	Candidate	Candidate's response to TRC's re-	commendation (optional)
	Chair	Summary report and certification form submitted to Tenure Facilitator	
		NG SEMESTER	
When	Who Administrator		hat air and develop the evaluation
		First TRC meeting to elect TRC Chair and develop the evaluation plan	
	Faculty:	Classroom observation (and report) + student evaluations	
	TR Certification Committee	Recommendations certified and sent to College President	
	Faculty:	Classroom observation (and report) + student evaluations	
	VCAA + TRF	All certifications reviewed	
	VCAA	All certifications sent to Chancellor	
	Faculty:		
	Chair	TRC meeting (to review all documents so far)	
	Candidate	Self-evaluation submitted to TRC Chair and TRC meeting	
	TRF TRF	All portfolios complete and review All TRC stipends verified	wea
		PPROVED BY	
e President of Instru		Tenure Review Facilitator	Date
بيسامصا أم أحسمام بممسلا بم	ction Date	Topuro Poviow Escilitator	Data

Tenure Candidate	Tenure Review Facilitator	Faculty Mentor	Date Completed	
TRC Chair	Member	Member	Dean/Supervisor	
	FA	LL SEMESTER		
When	Who	W	/hat	
	Administrator	First TRC meeting to elect TRC Chair and develop the evaluation plan		
	Chair	Evaluation Plan submitted to Tenure Review Facilitator and Candidate		
	Faculty:	Classroom observation (and repo	rt) + student evaluations	
	TRF+ VPI	Evaluation plan approved		
	Chair	 TRC meeting (to review classroom observation + student evaluations) Classroom observation (and report) + student evaluations Peer evaluations requested from faculty in Candidate's discipation 		
	Faculty:			
	Administrator			
	Chair	TRC meeting (to review classroom observation + student evaluations)		
	Faculty:	Classroom observation (and repo		
	Administrator	Administrative evaluation, Administrator's classroom observ and peer evaluation(s) submitted to Tenure Review Facilitate TRC meeting (to review all documents so far)		
	Chair			
	Candidate	Self-evaluation submitted to TRC		
	Chair	Summary report completed by T		
	Chair	TRC meeting (to review all evaluations; complete summary and the certification form, with all signatures)		
	Candidate		onse to TRC's recommendation (optional)	
	Chair	Summary report and certification form submitted to Tenu Facilitator		
When	SPR Who	ING SEMESTER	/hat	
when	TR Certification Committee			
	VCAA + TRF	Recommendations certified and sent to College President All certifications reviewed		
	VCAA	All certifications sent to Chancellor		
	Faculty:	Classroom observation (and report) + student evaluations		
	Chair	TRC meeting (to review all documents so far)		
	Candidate	Self-evaluation submitted to TRC Chair and TRC meeting		
	TRF	All portfolios complete and reviewed All TRC stipends verified		
	TRF			
	TR Certification Committee	Recommendations certified and	sent to College President	
	VCAA + TRF	All certifications reviewed All certifications sent to Chancellor		
	VCAA			
	A	PPROVED BY		

Tenure Candidate	Tenure Review Facilitator	Faculty Mentor	Date Completed	
TRC Chair	Member	Member	Dean/Supervisor	
	FA	LL SEMESTER		
When	Who	What		
	Administrator	First TRC meeting to elect TRC Chair and develop the evaluation plan		
	Chair	Evaluation Plan submitted to Tenure Review Facilitator and Candidate		
	Faculty:	Classroom observation (and repo	ort) + student evaluations	
	TRF+ VPI	Evaluation plan approved		
	Chair	TRC meeting (to review classroom observation + student evaluations)Classroom observation (and report) + student evaluationsPeer evaluations requested from faculty in Candidate's discip		
	Faculty:			
	Administrator			
	Chair	TRC meeting (to review classroom observation + student evaluations)		
	Faculty:	Classroom observation (and repo	ort) + student evaluations	
	Administrator	Administrative evaluation, Administrator's classroom observ and peer evaluation(s) submitted to Tenure Review FacilitateTRC meeting (to review all documents so far)Self-evaluation submitted to TRC Chair		
	Chair			
	Candidate			
	Chair	Summary report completed by T		
	Chair	TRC meeting (to review all evaluations; complete summary and the certification form, with all signatures)		
	Candidate	Candidate's response to TRC's re	nse to TRC's recommendation (optional)	
	Chair	Summary report and certification form submitted to Tenue Facilitator		
When	SPR Who	ING SEMESTER	lh at	
when	TR Certification Committee	What Recommendations certified and sent to College President		
	VCAA + TRF	All certifications reviewed		
	VCAA	All certifications sent to Chancellor		
	Faculty:	Classroom observation (and report) + student evaluations		
	Chair	TRC meeting (to review all documents so far)		
	Candidate	Self-evaluation submitted to TRC Chair and TRC meeting		
	TRF	All portfolios complete and reviewed All TRC stipends verified		
	TRF			
	TR Certification Committee	Recommendations certified and	sent to College President	
	VCAA + TRF	All certifications reviewed All certifications sent to Chancellor		
	VCAA			
	A	PPROVED BY		

Tenure Candidate	Tenure Review Facilitator	Faculty Mentor	Date Completed	
TRC Chair	Member	Member	Dean/Supervisor	
	FAI	L SEMESTER		
When	Who	What		
	Chair	First TRC meeting to elect TRC Chair and develop the evaluation		
		plan		
	Chair	Evaluation Plan submitted to Tenure Review Facilitator and Candidate		
	TRF + VPI	Evaluation plan approved		
	Administrator	Peer evaluations requested from faculty in Candidate's discipline		
	Faculty	Classroom observation (and report) + student evaluations Student evaluations Student evaluations Administrative evaluation, Administrator's classroom observation, and peer evaluation(s) submitted to Tenure Review Facilitator		
	Faculty			
	Faculty			
	Administrator			
	Chair	TRC meeting (to review all documents so far)		
	Candidate	Self-evaluation submitted to TRC Chair		
	Chair	air Summary report completed by TRC		
	Chair	TRC meeting (to review all evaluations; complete summary report		
		and the certification form, with all signatures)		
	Candidate	Candidate's response to TRC's recommendation (optional) Summary report and certification form submitted to Tenure Review		
	Chair			
	Facilitator			
	A	PPROVED BY		
Vice President of Instruct	tion Date	Tenure Review Facilitator	Date	