

**PERALTA COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE EVALUATION REPORT FORM**

Semester	Academic Year	Date
Candidate Name	College	Administrative Evaluator

Primary responsibility for the tenure review process rests with the Tenure Review or Evaluation Team Committee. The purpose of this administrative review is to provide the Committee with any information regarding the candidate’s professional responsibilities in the context of the administrative criteria.

The administrator is free to comment on any first-hand knowledge relating to the following areas:

PROFESSIONAL CONSIDERATIONS

- Knowledge Base
- Application of Knowledge Base
- Motivation and Interpersonal Skills
- Professional Responsibility

OVERALL COMMENTS

- Specific strong points
- Specific weak points
- Recommendations

(Please attach comments to this cover sheet)

Overall Performance Rating

	Superior — <i>surpasses requirements; exceeds expectations</i>
	Satisfactory — <i>meets all standards of excellence as described in the policy</i>
	Below Standards — <i>does not consistently meet requirements</i>
	Unsatisfactory — <i>does not meet requirements; ineffective</i>

SIGNATURE

Administrative Evaluator	Date