

**PERALTA COMMUNITY COLLEGE DISTRICT  
SUMMARY REPORT FORM**

<b>Semester</b>	<b>Academic Year</b>	<b>College</b>
<b>Tenure Candidate Name</b>	<b>Discipline</b>	<b>Date of Tenure Review Conference</b>

**Members of the Tenure Review/Evaluation Committee**

<b>TRC Chair</b>	<b>Member</b>	<b>Member</b>	<b>Dean/Supervisor</b>
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**1. Self-Evaluation Report(s)**

*The TRC/Evaluation Committee has reviewed the candidate's Self-Evaluation(s), and makes the following observations:*

**2. Student Evaluations**

*The TRC/Evaluation Committee has reviewed the student evaluation reports, if applicable, and makes the following observations:*

**3. Administrative Evaluation**

*The TRC/Evaluation Committee has reviewed the Administrative Evaluation, and makes the following observations:*

#### 4. Faculty Observations/Evaluations

*The TRC/Evaluation Committee has reviewed materials and conducted observations of the class(es)/session(s)/learning experience(s). The TRC/Evaluation Committee makes the following observations:*

**Commendations:**

**Recommendations:**

**5. Peer and Other Evaluation(s).** *The TRC/Evaluation Committee has reviewed other evaluative evidence, including submissions from other members of the candidate's department/discipline, and materials submitted by the candidate. The TRC/Evaluation Committee makes the following observations:*

**6. Comment on the candidate's knowledge base.** *Include in the comments how the candidate demonstrated that they are knowledgeable about the material being presented. When appropriate, did the candidate show evidence of knowledge about current issues in the discipline? Did the style of session/presentation indicate that the candidate is aware of differences in how students learn? In what way?*

**7. Comment on the candidate's ability to apply their knowledge base.** *Include in the comments such things as clarity of presentation of material. How were student/staff questions about the material handled? Did the candidate demonstrate the ability to provide links between new and familiar material? How? Did the class/session/learning experience include useful examples and varying viewpoints?*

**8. Comment on the candidate's interpersonal skills including their ability to motivate students.** *Include in the comments whether the candidate showed enthusiasm for their profession. What kinds of attitudes about students' ability to learn were projected? Were students/staff treated with respect, and were cultural and individual differences accommodated? In what ways? Did the candidate create an environment that was productive/conducive to learning? How?*

**9. Overall assessment of the candidate.** *Include in the comments specific strong points, and specific areas for improvement. Include any recommendations you have for the candidate.*

**10. Overall Performance Rating**

	<b>Superior</b> — <i>surpasses requirements; exceeds expectations</i>
	<b>Satisfactory</b> — <i>meets all standards of excellence as described in the policy</i>
	<b>Below Standards</b> — <i>does not consistently meet requirements</i>
	<b>Unsatisfactory</b> — <i>does not meet requirements; ineffective</i>

**For Tenure Track Candidates Only**

The TRC makes the following recommendation for this probationary faculty member

	<b>Continue Probation</b>	<b>Number of Votes</b>	
	<b>Termination of Service</b>	<b>For Recommendation</b>	<b>Against Recommendation**</b>
	<b>Grant Tenure-4<sup>th</sup> Year Candidates Only</b>		

\*\* A member of the TRC who is in disagreement with the recommendation may attach a minority report to this recommendation.

<b>Minority Report Attached</b>	<b>YES</b>	<b>NO</b>
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**SIGNATURES**

<b>TRC/EC Chair</b>	<b>Date</b>
<b>TRC/EC Member</b>	<b>Date</b>
<b>TRC/EC Member</b>	<b>Date</b>
<b>Dean/Supervisor</b>	<b>Date</b>

*The candidate's signature on this form only indicates that they have reviewed this evaluation/ recommendation form. Such comments must be submitted by the deadline specified in the Timeline for Tenure Review.*

<b>Tenure Candidate</b>	<b>Date</b>
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