

MEMORANDUM OF UNDERSTANDING  
Between Peralta Community College District and Peralta Federation of Teachers  
Regarding Class Cap Settlement

The Peralta Community College District (“District”) and the Peralta Federation of Teachers (“PFT”) have met in good faith and hereby agree to the following:

Class-size maximums were not established or agreed to per Article 33 of the collective bargaining agreement between the District and PFT. In order to mitigate concerns around faculty workloads and student learning environments, the District will supply all faculty members teaching classes with 35 or more students with one of two optional supports:


- An embedded tutor for each section with 35 or more students. These tutors will be authorized to work a maximum of 85 hours per semester with the breakdown of work to be determined by the instructor. Tutors will be selected by the faculty member utilizing them.
- A course-design specialist for each section with 35 students. The specialist can be used for special assistance with a maximum of 20 hours of assistance per semester.

This agreement is applicable to Fall 2020 courses with an enrollment of 35 or more students as of September 8, 2020 (Census Day).

Requests for tutors or course-design specialists shall be fulfilled on a first-come, first-served basis up to a maximum District expenditure of \$400,000.

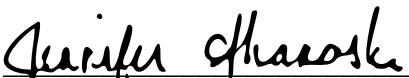
A process for collaboratively determining class caps will be negotiated and agreed upon in time for Spring 2021 scheduling.

For Peralta Community College District:

By:   
[Carla Walter \(Sep 3, 2020 10:56 PDT\)](#)  
Carla Walter, Acting-Chancellor

Date: 09/03/2020

For Peralta Federation of Teachers:

By:   
Jennifer Shanoski, President

Date: September 3, 2020







# MOU on Class Cap Settlement

Final Audit Report

2020-09-03

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