



## **Peralta Federation of Teachers Part Time Faculty Members' Emergency Relief Fund (MERF)**

Peralta part-time faculty members who are experiencing hardship as a result of assignment reductions can apply for up to \$500 in emergency assistance, which will be given on a first-come, first-served basis in accordance with the following criteria:

- current PFT membership
- worked within the Peralta District for at least four of the previous ten semesters
- loss of 40% or higher of the faculty member's regular semester's baseload assignment OR at least 3 units, whichever is lower
- no full-time employment elsewhere
- no retirement benefits, or retirement benefits limited to \$450 per week.

The PFT is making available \$5,000 total for the 2020-2021 academic year. Applications will be accepted in one cycle.

PFT staff and the Part-time Representatives will review all applications and verify membership. Be sure to include term workload printouts with your application. Once the applications have been reviewed and membership verified, a recommendation will be made to the PFT Executive Council and the PFT President will give final approval on funds to be awarded to members. All applications are due by the second Friday in April.

To apply for PTMERF, please return the PTMERF application form via email to [union@pft1603.org](mailto:union@pft1603.org).

For more information, contact Kayla Lewis at [union@pft1603.org](mailto:union@pft1603.org)

UPDATED 12/10/20

**Peralta Federation of Teachers  
Part-Time Faculty Members' Emergency Relief (MERF) Fund  
Application Form**

Applicant's name: \_\_\_\_\_ College: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Personal email: \_\_\_\_\_ Phone: \_\_\_\_\_

Applying for load reduction that occurred in: Fall \_\_\_\_\_ Spring \_\_\_\_\_

Have you worked for PCCD within 4 of the last 10 semesters (excluding summer and intercession)? Yes \_\_\_ No \_\_\_

Please list your loads for each of the following 10 semesters:

Fall 2020 \_\_\_\_\_ equated hours      Spring 2021 \_\_\_\_\_ equated hours

Fall 2019 \_\_\_\_\_ equated hours      Spring 2020 \_\_\_\_\_ equated hours

Fall 2018 \_\_\_\_\_ equated hours      Spring 2019 \_\_\_\_\_ equated hours

Fall 2017 \_\_\_\_\_ equated hours      Spring 2018 \_\_\_\_\_ equated hours

Fall 2016 \_\_\_\_\_ equated hours      Spring 2017 \_\_\_\_\_ equated hours

[For auditing purposes, attach copies of your term workload printouts for the above.]

Are you receiving unemployment compensation?      Yes \_\_\_      No \_\_\_

Do you have full-time work elsewhere?      Yes \_\_\_      No \_\_\_

Are you receiving retirement benefits?  
\$450 or under per week?      Yes \_\_\_      No \_\_\_  
Over \$450 per week?      Yes \_\_\_      No \_\_\_

Did you lose District health benefits as a result of this cutback?      Yes \_\_\_      No \_\_\_

How long have you worked in the Peralta District?      \_\_\_\_\_ years

Please briefly explain your emergency relief need. If more space is needed please attach an additional page :

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**Signature**

**Date**

**OFFICE USE ONLY: RESPONSE TO APPLICATION:**

• \$ \_\_\_\_\_ granted to \_\_\_\_\_ on \_\_\_\_\_

• No relief granted \_\_\_\_\_. Reason: Note criteria not met: \_\_\_\_\_

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Signature of PFT President